
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



**Board Meeting
October 11, 2022 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S. Crockett Ave.
Sonora, Texas**

Minutes

Directors Present: Robert Mayer, Max Howorth and Butch Taylor

Directors Absent: James Archer and Erika Campbell

District Staff Present: Sofia Galindo and Lana Tolleson

District Staff Participating via Phone: Meredith Allen

Regular Board Meeting

1. Call Regular Meeting to Order

Board Chairman Robert Mayer called the regular meeting to order at 9:25 a.m. and established a quorum.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

None Present

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None Present

4. Water Level and Rainfall Report

Technician Sofia Galindo presented rainfall and water level reports for the month of September.

5. Quarterly Well Registration Report

Galindo gave the Quarterly Well Registration Report

6. Action, Discuss, or Consider Approval of Minutes of the September 20, 2022 Tax Rate Hearing and Regular Board Meeting.

Director Max Howorth made a motion to approve the minutes of the September 20, 2022 Tax Rate Hearing and Regular Board Meeting. The motion was 2nd by Director Butch Taylor. The motion passed unanimously.

7. Action, Discuss, or Consider Approval of Bills and Financial Statements for September 2022.

Howorth made a motion to approve the September 2022 bills and financial statements. The motion was 2nd by Taylor and passed unanimously.

8. Action, Discuss or Consider Approval of FY 2021-2022 Budget Amendments

Taylor made a motion to approve the FY 2021-2022 Budget Amendments with a 2nd by Howorth. The motion passed unanimously.

9. Action, Discuss or Consider Approval of Quarterly Investment Report – 4th Quarter FY 2021-2022

Howorth made a motion to approve the 4th Quarterly Investment Report for FY 2021-2022. The motion was 2nd by Taylor and passed unanimously.

10. Action, Discuss, or Consider Property Struck Off to the Taxing Jurisdictions for Delinquent Property Taxes. The Property being identified as R100621.

Howorth made a motion to accept the bid of \$2,000 from Maria T. Torres for Property #R100621. The motion was 2nd by Taylor and passed unanimously.

11. Action, Discuss or Consider Proposed District Policies

Operations Manager Lana Tolleson reported that the District’s Attorney had reviewed the proposed Management Information Policy, Professional Services Policy, Travel Expenditures Policy and Code of Ethics. The Board took the following action:

- Taylor made a motion to accept the Management Information Policy as presented having no corrections/additions recommended by the Attorney. The motion was 2nd by Howorth and passed unanimously.
- Howorth made a motion to accept the Professional Services Policy with the addition recommended by the Attorney. The motion was 2nd by Taylor and passed unanimously.
- Taylor made a motion to accept the Travel Expenditures Policy with the addition recommended by the Attorney. The motion was 2nd by Howorth and passed unanimously.
- After discussion, the Code of Ethics was tabled. Directors requested a conference call with the Attorney at the next meeting to discuss recommended corrections/additions.

12. Action, Discuss, or Consider Updates to Monitoring Network

Consulting Manager Meredith Allen and Galindo discussed changes in pricing for telemetry sites for the monitoring network. These changes fall within the budgeted amount for the Well Level Monitoring Network for FY 2022-2023.

13. Consulting Manager’s Comments

- a. GMA 7 – Allen shared that the next GMA 7 meeting will be held in Sonora on Thursday, October 20th at the Civic Center. Dr. Bill Hutchison will be presenting pumping estimates.
- b. Legislative Update – There are no current updates.

14. Operations Manager’s Comments

- a. Update on District Activity – Tolleson let the Directors know that there will be a Board meeting in November due to a public hearing on a permit application.

15. Director Comments/Directives to Staff

- a. Have Attorney participate via conference call during next Board meeting to discuss proposed Code of Ethics Policy.
- b. Investigate speaker for conference calls.

16. Action, Discuss, or Consider meeting adjournment

Howorth made a motion to adjourn at 10:23 a.m. with a 2nd by Taylor. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature