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# SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT

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**Board Meeting**  
**November 19, 2019 – 9:00 a.m.**  
**Edwards Plateau Soil & Water Cons. District Board Room**  
**301 S. Crockett Ave**  
**Sonora, Texas**

## Minutes

Directors Present: Robert Mayer, Erika Campbell, Butch Taylor, and Max Howorth  
District Staff Present: Meredith Allen

Directors Absent: James Archer

- 1. Call Regular Meeting to Order**  
Board Chairman Robert Mayer called the meeting to order at 9:09 am with a quorum present.
- 2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes**  
None present
- 3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes**  
None present.
- 4. Rainfall and Water level report**  
District Manager, Meredith Allen, gave rainfall and water level reports.
- 5. Action, Discuss, or Consider Approval of Minutes of the October 8, 2019 regular meeting.**  
Director Erika Campbell made a motion to approve the October 8, 2019 meeting minutes and the motion was 2<sup>nd</sup> by Director Butch Taylor. The motion passed unanimously.
- 6. Action, Discuss, or Consider Approval of Bills and Financial Statements for October 2019.**  
Taylor made a motion to approve the October 2019 financial statements and the motion was 2<sup>nd</sup> by Campbell. The motion passed unanimously.
- 7. Action, Discuss, or Consider Approval of 2019 Tax Roll**  
Director Max Howorth made a motion to approve the 2019 Tax Roll, and the motion was 2<sup>nd</sup> Taylor. The motion passed unanimously.
- 8. Action, Discuss, or Consider Well Plugging Assistance Request from Sonora EDC**  
Allen read the letter received from Sonora EDC President, Jim Polonis. After discussion, a motion was made by Howorth to approve financial aid in the amount of 50%, not to exceed \$1500, for plugging an abandoned well located on property owned by the Sonora EDC, contingent on:
  - a. The well is plugged by a licensed water well driller following all State requirements and District Rules;
  - b. The driller submits a State Well Plugging Report to the District within 60 days of the well plugging;
  - c. The driller submits a technical memo to the District on the state of the well, including an assessment of the risk imposed to the citizens of Sutton County, if not plugged; and
  - d. The SEDC co-authors an article with the SUTUWCD on the joint effort of the political subdivisions to improve the water quality and safety in the City of Sonora.The motion was 2<sup>nd</sup> by Campbell and passed unanimously.
- 9. Action, Discuss, or Consider WTRGA Cooperative Agreement**  
Taylor made a motion to approve the WTRGA Cooperative Agreement, and Howorth 2<sup>nd</sup> the motion. The motion passed unanimously.
- 10. Action, Discuss, or Consider WTRGA Interlocal Agreement for Legislative and Governmental Services**  
Campbell made a motion to approve the WTRGA Interlocal Agreement for Legislative and Governmental Services. The motion was 2<sup>nd</sup> by Howorth and passed unanimously.
- 11. Action, Discuss, or Consider Designated Representative for GMA 7 In Accordance with Texas Water Code, §36.108 Joint Planning in Management Area**  
As acting voting member for the GMA 7 Joint Planning, President Mayer approved for Meredith Allen to act as Designated Representative in the absence of Mayer for all joint planning efforts in accordance with Texas Water Code §36.108.
- 12. Action, Discuss, or Consider GMA 7 Interlocal Agreement for Hydrogeological Services**  
Howorth made a motion to approve the Interlocal Agreement for Hydrogeological Services and to accept payment as the coordinating District for these services. The motion was 2<sup>nd</sup> by Campbell and passed unanimously.
- 13. Action, Discuss, or Consider Contract for Consulting Services for GMA 7 Hydrologist**  
Taylor made a motion to approve the Contract for Consulting Services for GMA 7 Hydrologist, and to pay the specified amount. The motion was 2<sup>nd</sup> by Howorth and passed unanimously.
- 14. Executive Session: Deliberations about Personnel Matters: In Accordance with Texas Government Code 551.074**  
The Board entered into executive session at 10:45am to deliberate personnel matters.
- 15. Action Reconvene into Open Session and Consider Action, if any, regarding decisions discussed in Executive Session**  
The Board reconvened into open session at 11:15am. Taylor made a motion to hire Lana Tolleson to fill the Operations Manager position, starting December 1, 2019. Campbell 2<sup>nd</sup> the motion and it passed unanimously. Campbell made a motion to send Tolleson to the Elections Training and Taylor 2<sup>nd</sup> the motion. The motion passed unanimously. Howorth made a motion to change Meredith Allen's employment to a part-time basis as Consulting Manager, starting January 1, 2020. The motion was 2<sup>nd</sup> by Campbell and passed unanimously.
- 16. General Manager's comments**
  - a. Update on District Activity – Allen updated the Board on the upcoming 4<sup>th</sup> Grade Water Fair
  - b. Vehicle Update – Allen updated the Board on the progress of the new work truck.

**17. Director Comments/Directives to Staff**

- a. Review the City Drought Contingency Plan

**18. Action, Discuss, or Consider meeting adjournment**

Campbell made a motion to adjourn at 11:28am and the motion was 2<sup>nd</sup> by Taylor. The motion passed unanimously.

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Presiding Officer

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Date

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Attesting Signature