
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



Board Meeting
January 9, 2024 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S. Crockett Ave.
Sonora, Texas

Minutes

Directors Present: Robert Mayer, Erika Campbell, James Archer, and Butch Taylor

Directors Absent: Max Howorth

District Staff Present: Meredith Allen, Sofia Galindo, Lana Tolleson

Regular Board Meeting

1. Call Regular Meeting to Order

Board Chairman Robert Mayer called the Board Meeting to order at 9:04.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

Visitor Present: Kyle Garmany, The Nature Conservancy

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None Present

4. Presentation by Kyle Garmany, The Nature Conservancy

Kyle Garmany, Water & Agriculture Program Director, gave a presentation to the Board on ways The Nature Conservancy is involved in water conservation and preservation.

5. Water Level and Rainfall Report

Technician Sofia Galindo presented the rainfall and water level report for November and December.

6. Quarterly Well Registration Report

The information for the Quarterly Well Registration Report will be included in the 2023 Annual Report.

7. Action, Discuss, or Consider Approval of Minutes of the November 14, 2023 Public Hearing & Regular Meeting.

Director James Archer made a motion to approve the minutes of the November 14, 2023 Public Hearing & Regular Board Meeting with a second by Director Butch Taylor. The motion passed unanimously.

8. Action, Discuss, or Consider Approval of Bills and Financial Statements for November & December 2023.

Operations Manager Lana Tolleson reviewed the revenue and expenditures for November & December 2023. Director Erika Campbell made a motion to approve the November & December 2023 bills and financial statements. The motion was seconded by Taylor and passed unanimously.

9. Action, Discuss or Consider Approval of Quarterly Investment Report – 1st Quarter FY 2023-2024

Tolleson reviewed the Quarterly Investment Report, pointing out that CD 8354 now has an interest rate of 5.15% due to our new Bank Depository Bid. Taylor made a motion to approve the Quarterly Investment Report for the 1st Quarter FY 2023-2024 with a second by Archer. The motion passed unanimously.

10. Action, Discuss or Consider Approval of the FY 2022-2023 Financial Audit provided by Kuntz, Smith & Co., PC

Campbell made a motion to approve the FY 2022-2023 Financial Audit provided by Kuntz, Smith & Co., PC. The motion was seconded by Taylor and passed unanimously.

11. Action, Discuss or Consider Water Savings Program & TWDB Grants

This item was tabled until more information is received.

12. Executive Session: Deliberations about Personnel Matters: In Accordance with Texas Government Code 551.074

The Board of Directors convened into Executive Session at 10:28 a.m.

13. Action Reconvene into Open Session and Consider Action, if any regarding decisions discussed in Executive Session

The Board of Directors reconvened into Open Session at 11:25 a.m. Taylor made a motion to give all District employees a salary increase of 7%. The motion was seconded by Campbell and passed unanimously. An additional motion was made by Taylor to adopt a formalized District Employee Compensation Policy. The motion was seconded by Campbell and passed unanimously. A copy of the policy is attached to these minutes.

14. Consulting Manager’s Comments

- a. TAGD Winter Business Meeting & Boot Camp – Allen will be attending the TAGD Winter Business Meeting and GCD Boot Camp on Aquifer Science on January 30 & 31 in Round Rock.
- b. Annual Report – Allen will be presenting the District’s Annual Report at the February 13th Board Meeting.

Allen also informed the Board that the West Texas Weather Modification Association’s meteorologist Jonathan Jennings has resigned. Jonathan has taken a job with the State of Utah’s Department of Natural Resources. Keefer McKenna has been hired to replace Jonathan.

15. Operations Manager’s Comments

- a. Sutton County Appraisal District Board of Directors for 2024 & 2025 – Tolleson presented a letter to the Board from Mary Bustamente of the Sutton County Appraisal District listing the Appraisal District Board of Directors for 2024 & 2025.

16. Director Comments/Directives to Staff

- a. None

17. Action, Discuss, or Consider meeting adjournment

Archer made a motion to adjourn at 11:43 a.m. with a second by Campbell. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature