
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



Board Meeting
February 10, 2026 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S. Crockett Ave.
Sonora, Texas

Minutes

Directors Present: James Archer, Erika Campbell, Wheless Baker

Directors Absent: Robert Mayer, Chacho Cahill

District Staff Present: Meredith Allen, Lana Tolleson and Sofia Galindo

Board Meeting

1. Call Regular Board Meeting to Order

After an invocation, Board Vice President James Archer called the Board Meeting to order at 9:01 a.m.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

Doug Tolleson, Texas A&M University

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None Present

4. Action, Discuss, or Consider Annual Report on Texas A&M Research Project – Dr. Doug Tolleson

Dr. Doug Tolleson with Texas A&M AgriLife/Sonora Research Station gave an annual follow-up report on the research project funded by the District. Dr. Tolleson presented results from the research that was performed on local ranches and answered questions from the Directors. No action was taken by the Board.

5. Water Level and Rainfall Report

Technician Sofia Galindo gave the water level and rainfall report for January – December 2025.

6. Quarterly Well Registration Report

Galindo presented the Quarterly Well Registration Report showing four wells were completed in the previous quarter.

7. Action, Discuss, or Consider Approval of Minutes of the December 9, 2025 Board Meeting.

Director Erika Campbell made a motion to approve the minutes of the December 9, 2025 Board Meeting with a second by Director Wheless Baker. The motion passed unanimously.

8. Action, Discuss, or Consider Approval of Bills and Financial Statements for December 2025 & January 2026

Operations Manager Lana Tolleson reviewed the financial reports and answered questions from Directors. Baker made a motion to approve the bills and financial statements for December 2025 & January 2026. The motion was seconded by Campbell and passed unanimously.

9. Action, Discuss, or Consider Approval of Quarterly Investment Report – 1st Quarter FY 2025-2026

Campbell made a motion to accept the Quarterly Investment Report for the 1st Quarter of FY 2025-2026. The motion received a second by Baker and passed unanimously.

10. Action, Discuss or Consider Approval of the FY 2024-2025 Financial Audit provided by Kuntz, Smith & Co. PC.

Baker made a motion to approve the FY 2024-2025 Financial Audit provided by Kuntz, Smith & Co. PC. The motion received a second by Campbell and passed unanimously.

11. Action, Discuss or Consider Bids for District Depository Account

Operations Manager Lana Tolleson presented the bids received for the District depository account. After reviewing the bids, Campbell made a motion to keep our current account status. The motion received a second from Archer and passed unanimously.

12. Action, Discuss, or Consider Intern for Assistance with Water Quality Testing

Baker made a motion to allow Consulting Manager Meredith Allen to hire an independent contractor to assist with water quality testing. The motion received a second from Campbell and passed unanimously.

13. Action, Discuss, or Consider authoring Meredith Allen to submit an application to the TWDB Groundwater Science, Research, and Data Collection Grants

Baker made a motion to sign a resolution authorizing Meredith Allen to submit an application to the TWDB for a Groundwater, Science, Research, and Data Collection grant. The motion received a second from Campbell and passed unanimously.

14. Action, Discuss, or Consider Proposal from Alyson McDonald Regarding Hydrological Study of Sutton County and the Desired future condition Review

After discussion of how this proposal potentially ties into the TWDB grant application, Baker made a motion to table this item. The motion received a second by Campbell and passed unanimously.

15. Action, Discuss, or Consider 2025 Annual Report

Campbell made a motion to table this item until more Directors are present. The motion received a second by Baker and passed unanimously.

16. Executive Session: Deliberations about Personnel Matters: In Accordance with Texas Government Code 551.074

The Board of Directors convened into Executive Session at 10:52 a.m.

17. Action: Reconvene into Open Session and Consider Action, if any, Regarding Decisions Discussed in Executive Session

The Board of Directors reconvened into Open Session at 11:18 a.m. Baker made a motion to raise the annual salaries of all District employees by 6% with a second by Campbell. The motion passed unanimously.

18. Consulting Manager’s Comments

- a. GMA 7 Update – Allen informed the Directors that the next GMA 7 meeting would be on Wednesday, March 18th at the Civic Center in Sonora.

19. Operation Manager’s Comments

- a. Update on District Activities – Tolleson passed out a chart of Director history that she compiled from reviewing minutes from Board meetings through the years.

20. Director Comments/Directives to Staff

- a. We will not have a meeting in March
- b. Next meeting will be April 14

21. Action, Discuss, or Consider meeting adjournment

Campbell made a motion to adjourn at 11:35 a.m. with a second by Baker. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature