
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



Board Meeting
April 11, 2023 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S. Crockett Ave.
Sonora, Texas

Minutes

Directors Present: Robert Mayer, Butch Taylor, Erika Campbell, and Max Howorth,

Directors Absent: James Archer

District Staff Present: Meredith Allen, Sofia Galindo, Lana Tolleson

Regular Board Meeting

1. Call Regular Meeting to Order

Board Chairman Robert Mayer called the regular meeting to order at 9:09 a.m.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

None Present

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None Present

4. Water Level and Rainfall Report

Technician Sofia Galindo and Consulting Manager Meredith Allen presented rainfall and water level reports. The Directors asked Allen to review the drought contingency triggers.

5. Quarterly Well Registration Report

Galindo gave the Quarterly Well Registration Report.

6. Action, Discuss, or Consider Approval of Minutes of the February 12, 2023 Regular Board Meeting.

Director Max Howorth made a motion to approve the minutes of the February 14, 2023 Regular Board Meeting. The motion was 2nd by Director Erika Campbell. The motion passed unanimously.

7. Action, Discuss, or Consider Approval of Bills and Financial Statements for February & March 2023.

Operations Manager Lana Tolleson reviewed the revenue and expenditures for February & March 2023. Howorth made a motion to invoice Texas A&M AgriLife for the water testing samples performed in the District lab due to the large quantity. The motion was 2nd by Director Butch Taylor and passed. Campbell abstained from the vote due to working for Texas A&M AgriLife. Howorth made a motion to approve the February & March 2023 bills and financial statements. The motion was 2nd by Campbell and passed unanimously.

8. Action, Discuss or Consider Approval of Quarterly Investment Report – 2nd Quarter FY 2022-2023

Taylor made a motion to approve the Quarterly Investment Report for the 2nd Quarter FY 2022-2023. The motion was 2nd by Campbell and passed unanimously.

9. Action, Discuss or Consider Bids for District Depository Account

Howorth made a motion to authorize the Finance Committee to optimize the interest for the District's investments by using both Sonora Bank and The Bank & Trust. The motion was 2nd by Campbell. Voting for the motion were Howorth, Campbell and Taylor. Mayer abstained from voting and Director James Archer was not present. The motion passed.

10. Action, Discuss or Consider RFPs for District Financial Auditor.

After examining the proposals submitted for financial auditor, Taylor made a motion to accept the proposal from Kuntz, Smith & Co., PC as the District’s financial auditor for the year ended September 30, 2022. The motion was 2nd by Campbell. The motion passed unanimously.

11. Action, Discuss or Consider Certification of Unopposed Candidates for the Sutton County UWCD Election for Precincts 1 and 4.

Tolleson provided certification to the Board that the candidates for Precinct 1 and 4 for the May 6th election were unopposed. Howorth made a motion to accept the Certification of Unopposed Candidates for the Sutton County UWCD Election for Precincts 1 and 4 with a 2nd by Taylor. The motion passed unanimously.

12. Action, Discuss or Consider Order of Cancellation of the Sutton County UWCD Election for Precincts 1 and 4.

Taylor made a motion to issue an Order of Cancellation of the Sutton County UWCD Election for Precincts 1 and 4 for the May 6th election. The motion was 2nd by Howorth and passed unanimously.

13. Action, Discuss or Consider Possible Action to Approve Posting a Request for Qualifications for Professional Services Relating to Hydrogeology and Groundwater Management.

After discussion, the Board asked Allen to research with the District’s Attorney regarding the need for an RFQ for professional services relating to hydrogeology and groundwater management.

14. Action, Discuss or Consider Hiring a Summer Intern for 2023

This item was tabled with the caveat to revisit in the future.

15. Consulting Manager’s Comments

- a. GMA 7 – They are currently waiting for the model to be updated.
- b. Legislative Update – Allen gave the Board updates on committee reports and action on bills.

16. Operations Manager’s Comments

- a. TAGD 2023 Groundwater Summit-August 29-31 - Tolleson informed the Board that the 2023 TAGD Groundwater Summit has been scheduled for August 29 - 31. Any Board member who would like to attend can let Tolleson know so they can be registered.
- b. 5th Grade Field Tour – Tolleson let the Board know that the 5th Grade Field Tour date has been set for Thursday, April 27th. Board members are welcome to participate with staff in helping the students build edible aquifers.

17. Director Comments/Directives to Staff

- a. Research bid requirements to engage in professional services related to hydrogeology. If bidding is required, publish appropriate RFQ.

18. Action, Discuss, or Consider meeting adjournment

Howorth made a motion to adjourn at 11:30 a.m. with a 2nd by Campbell. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature