
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



**Board Meeting
July 12, 2022 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S. Crockett Ave.
Sonora, Texas**

Minutes

Directors Present: Robert Mayer, James Archer, Erika Campbell, Butch Taylor and Max Howorth

Directors Absent: None

District Staff Present: Meredith Allen, Sofia Galindo, and Lana Tolleson

Regular Board Meeting

1. Call Regular Meeting to Order

Board Chairman Robert Mayer called the regular meeting to order at 9:05 a.m.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

None Present

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None Present

4. Water Level and Rainfall Report

Technician Sofia Galindo presented rainfall and water level reports for the months of May and June.

5. Quarterly Well Registration Report

Galindo presented the Quarterly Well Registration Report

6. Action, Discuss, or Consider Approval of Minutes of the May 10, 2022 regular meeting.

Director Max Howorth made a motion to approve the minutes of the May 10, 2022 regular meeting.

The motion was 2nd by Director James Archer. The motion passed unanimously.

7. Action, Discuss, or Consider Approval of Bills and Financial Statements for May and June 2022.

Operations Manager Lana Tolleson reviewed the expenditures and tax receipts for May and June 2022.

Howorth made a motion to approve the May and June 2022 bills and financial statements. The motion was 2nd by Director Erika Campbell and passed unanimously.

8. Action, Discuss or Consider Approval of Quarterly Investment Report – 3rd Quarter FY 2021-2022

Archer made a motion to approve the Quarterly Investment Report for the 3rd Quarter of FY 2021-2022 with a 2nd by Howorth. The motion passed unanimously.

9. Action, Discuss or Consider Review of District’s Investment Policy

After reviewing the District’s Investment Policy, Section VIII. SELECTION OF BANKS AND DEALERS, Depository was changed to read, “At the discretion of the Board, a Depository shall be selected through the District’s banking services procurement process, which shall include a formal request for proposal (RFP).” Archer made a motion to accept the amended Investment Policy. The motion was 2nd by Howorth and passed unanimously.

10. Action, Discuss or Consider Statements of Disclosure from District’s Investment Officers

Tolleson and Consulting Manager Meredith Allen, as the District’s Investment Officers, submitted Statements of Disclosure to the Board as required by the District’s Investment Policy under Section V. RESPONSIBILITY AND CONTROL, Ethics and Conflicts of Interest.

11. Review of FY 2022-2023 Draft Budget

The Board reviewed a draft of the FY 2022-2023 budget. A hearing will be held on the final budget prior to the August Board meeting.

12. Action, Discuss or Consider Resolution of Support for Sonora Research Station

Director Butch Taylor made a motion to adopt a resolution of support for the Sonora Research Station with a 2nd by Campbell. The motion passed unanimously.

13. Action, Discuss or Consider County Subdivision Rules Support

Allen presented a letter addressed to Sutton County Judge Rachel Chavez Duran and Sutton County Commissioners in support of new subdivision rules, requesting the rules include a Water Availability Certificate. After discussion and changes to the letter, Howorth made a motion that Allen present the letter as amended to the Sutton County Commissioners Court. The motion was 2nd by Taylor and passed unanimously.

14. Presentation of Hydros

Allen informed the Board that the Hydros data base program has been completed and is now live. She walked the Board through some of the functionalities of the program.

15. Consulting Manager’s Comments

- a. GMA 7 – No updates were given
- b. Legislative Update – No updates were given

16. Operations Manager’s Comments

- a. Update on District Activity – Tolleson passed out fraud inquiry statements to be completed by all Directors and Staff members to be submitted with our financial audit.

17. Director Comments/Directives to Staff

- a. Look into recording equipment for meetings

18. Action, Discuss, or Consider meeting adjournment

Campbell made a motion to adjourn at 11:39 a.m. with a 2nd by Taylor. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature