
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



Board Meeting
August 11, 2020 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S Crockett Ave.
Sonora, Texas

Minutes

Directors Present via Videoconference: Robert Mayer, James Archer, Butch Taylor, and Max Howorth

Directors Absent: Erika Campbell

District Staff Present via Videoconference: Meredith Allen and Lana Tolleson

1. Call Regular Meeting to Order

Board Chairman Robert Mayer called the meeting to order at 9:00 am with a quorum in attendance.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

None present.

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None present.

4. Rainfall and Water level report

Consulting Manager Meredith Allen gave rainfall and water level reports.

5. Quarterly Well Registration Report

Allen gave the quarterly well registration report.

6. Action, Discuss, or Consider Approval of Minutes of the June 17, 2020 regular meeting.

Director Max Howorth made a motion to approve the June 17, 2020 meeting minutes with a 2nd by Director Butch Taylor. The motion passed unanimously.

7. Action, Discuss, or Consider Approval of Bills and Financial Statements for June & July 2020.

Operations Manager Lana Tolleson presented the financial statements for June & July 2020 and answered questions from the Directors. Howorth made a motion to approve the June & July 2020 bills and financial statements. The motion was 2nd by Taylor and passed unanimously.

8. Action, Discuss or Consider Approval of Quarterly Investment Report – 3rd Quarter FY 2019-2020

Tolleson presented the Quarterly Investment Report for the 3rd Quarter of FY 2019-2020. Taylor made a motion to approve the report. The motion was 2nd by Director James Archer and passed unanimously.

9. Action, Discuss or Consider Approval of 2019 Financial Audit provided by Keffendorf & Knopp, PC

Directors reviewed the 2019 Financial Audit provided by Keffendorf & Knopp, PC. Archer made a motion to approve the audit. The motion was 2nd by Howorth and passed unanimously.

10. Action, Discuss or Consider Purchase of new Phone System

Directors considered a bid submitted by HCTC for a new phone system for the District office. Additional bids were requested. No action taken.

11. Executive Session: Deliberations about Personnel Matters: In Accordance with Texas Government Code 551.074

The Board of Directors convened into executive session to deliberate on personnel matters at 9:48 a.m.

12. Action Reconvene into Open Session and Consider Action, if any, regarding decisions discussed in Executive Session

The Board of Directors reconvened into open session at 10:49 a.m. No action was taken.

13. Action, Discuss or Consider Approval of the draft FY 2020-2021 Budget

Allen and Tolleson presented the draft budget for FY 2020-2021. After Directors discussed and made changes, Howorth made a motion to approve the draft budget. The motion was 2nd by Taylor and passed unanimously.

14. Action, Discuss or Consider date for public hearing on Budget and Tax Rate

After review of the tax rate, Howorth made a motion to set the tax rate at \$0.045 per \$100 valuation. The motion was 2nd by Taylor and passed unanimously.

Howorth made a motion to schedule the public hearings for the budget and tax rate on September 8, 2020. The motion was 2nd by Taylor and passed unanimously.

15. Consulting Manager’s comments

- a. TAGD 2020 Texas Groundwater Summit – Allen informed the Board that the Groundwater Summit will be held virtually on Sept 1-3 due to Covid-19. Allen and Tolleson will participate.
- b. GMA 7 meeting update – Allen provided an update on GMA 7

16. Operations Manager’s comments

- a. Update on District Activity – Tolleson informed the Board that she had completed the process to become a Notary Public and is now available to the public when needed.

17. Director Comments/Directives to Staff

- a. Get additional bids for new phone system.
- b. Get bids on new camera
- c. Post draft budget and proposed tax rate on website.

18. Action, Discuss, or Consider meeting adjournment

Howorth made a motion to adjourn at 12:17 am with a 2nd by Taylor. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature