
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



Public Hearing/Board Meeting
September 10, 2024 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S. Crockett Ave.
Sonora, Texas

Minutes

Directors Present: Robert Mayer, Erika Campbell, Max Howorth and Butch Taylor

Directors Absent: James Archer

District Staff Present: Meredith Allen and Lana Tolleson

Public Hearing on the 2024 Tax Rate

1. Call Public Hearing to order and establish a quorum

Board Chairman Robert Mayer called the Public Hearing on the 2024 Tax Rate to order at 9:07 a.m. and established a quorum.

2. Open Public Hearing on 2024 Tax Rate

No public comments were made on the 2024 Tax Rate

3. Adjourn Public Hearing on 2024 Tax Rate

A motion was made by Director Erika Campbell to adjourn the Public Hearing on the 2024 Tax Rate at 9:36 a.m. The motion was seconded by Director Max Howorth and passed unanimously.

Regular Board Meeting

1. Call Regular Meeting to Order

Board Chairman Robert Mayer called the Regular Board Meeting to order at 9:36 a.m.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

None Present

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None Present

4. Water Level and Rainfall Report

No report was given since the August numbers were presented at the August 27th board meeting.

5. Action, Discuss, or Consider Approval of Minutes of the August 27, 2024 Public Hearing & Board Meeting.

Howorth made a motion to approve the minutes of the August 27, 2024 Public Hearing & Board Meeting with a second by Campbell. The motion passed unanimously.

6. Action, Discuss, or Consider Approval of Bills and Financial Statements for August 2024

Operations Manager Lana Tolleson reviewed the revenue and expenditures for August 2024. Howorth made a motion to approve the August 2024 bills and financial statements. The motion was seconded by Campbell and passed unanimously.

7. Action, Discuss, or Consider Approval of 2024 Tax Rate

Director Butch Taylor made a motion to approve the No New Revenue Rate of 0.041125 as the District's 2024 Tax Rate with a second by Campbell. The motion passed unanimously.

8. Action, Discuss or Consider Approval of Engagement Letter for FY 2023-2024 Financial Audit provided by Kuntz, Smith & Co., P.C.

The Directors reviewed the engagement letter from Kuntz, Smith & Co., P.C. to provide the FY 2023-2024 financial audit for the District. Campbell made a motion to approve the engagement letter with a second by Howorth. The motion passed unanimously.

9. Action, Discuss or Consider Approval of FY 2023-2024 Budget Amendments

After reviewing the budget amendments for the FY 2023-2024 budget, Campbell made a motion to accept the budget amendments as presented. The motion was seconded by Taylor and passed unanimously.

10. Action, Discuss or Consider Approval of FY 2024-2025 Budget Amendments

The Directors reviewed the budget amendments necessary to cover the increased costs of coverage of TML IRP liability policies received after the FY 2024-2025 budget was approved. Taylor made a motion to approve the FY 2024-2025 budget amendments. The motion was seconded by Campbell and passed unanimously.

11. Action, Discuss or Consider Review of Responses to RFQ for General Counsel and Related Legal Services

Consulting Manager Meredith Allen reviewed the responses received to the RFQ for general counsel and related legal services. The deadline was Monday, September 9, 2024 at 4:00 p.m. After discussion, the Directors asked Allen to conduct interviews and bring back answers to their questions to the October 8th board meeting.

12. Consulting Manager's Comments

- a. Training on new District Equipment – Allen informed the Board that we have received the new Hach 3900 Spectrophotometer that will be used when testing water samples. A representative from Hach helped set up the new equipment in our lab and gave Allen and Technician Sofia Galindo in-person training. The new borehole camera has also been delivered. Allen attended the Region F meeting in Big Spring on Thursday, September 5, 2024.

13. Operations Manager's Comments

- a. Update on District Activities – Tolleson reported that she had certified the District's Cyber Security training with the State for 2024. She is also wrapping up FY 2023-2024 and preparing for FY 2024-2025.

14. Director Comments/Directives to Staff

- a. Put WeatherMod on the agenda for the October 8 Board Meeting
- b. Also on the October 8 agenda, a report from Allen on the attorney interviews
- c. Put Salary budget amendments on the February 2025 agenda
- d. Give presentation of water levels in Hydros due to recent rainfall

15. Action, Discuss, or Consider meeting adjournment

Campbell made a motion to adjourn at 10:52 a.m. with a second by Taylor. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature