
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



**Board Meeting
December 8, 2020 – 9:00 a.m.
Meeting Held Virtually
Sonora, Texas**

Minutes

Directors Present via Videoconference: Robert Mayer, Butch Taylor, Erika Campbell, and Max Howorth

Directors Absent: James Archer

District Staff Present via Videoconference: Meredith Allen, Lana Tolleson and Sofia Galindo

1. Call Regular Meeting to Order & Welcome ne employee, Sofia Galindo

Board Chairman Robert Mayer called the meeting to order at 9:06 am with a quorum in attendance. Sofia Galindo was welcomed as the new Field Technician.

2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes

None present.

3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes

None present.

4. Rainfall and Water level report

Consulting Manager Meredith Allen gave rainfall and water level reports.

5. Action, Discuss, or Consider Approval of Minutes of the October 13, 2020 regular meeting and the October 21, 2020 special called meeting.

Director Butch Taylor made a motion to approve the minutes of the October 13, 2020 regular meeting and the October 21, 2020 special called meeting. The motion was 2nd by Director Max Howorth. The motion passed unanimously.

6. Action, Discuss, or Consider Approval of Bills and Financial Statements for October and November 2020.

Operations Manager Lana Tolleson answered questions from the Directors concerning the October and November 2020 financial statements. Howorth made a motion to approve the October and November 2020 bills and financial statements. The motion was 2nd by Director Erika Campbell and passed unanimously.

7. Action, Discuss or Consider Out of County Water Samples

Howorth made a motion that the District provide services at no charge for property owners with property in Sutton County. The motion was 2nd by Taylor and passed unanimously.

Howorth made an amended motion that the District's policy is to provide services to Sutton County taxpayers at no charge and the Board will extend authority to the Manager to provide services to non-taxpayers for a fee of \$10, if the Manager deems it is in the best interest of our District. The motion was 2nd by Campbell and passed unanimously.

8. Consulting Manager's comments

- a. Legislative Update – Allen gave an update on legislative matters, and informed the board that the West Texas Regional Groundwater Management Alliance will be searching for a new Legislative Consultant
- b. TAGD – Texas Alliance of Groundwater Districts is currently reviewing a request to write an amicus brief on a pending court case.

9. Operations Manager's comments

- a. Update on District Activity – Tolleson updated the Board that the previous two months have included getting the new telephone system installed, getting Sofia processed as a new employee and trained on office procedures, and handling administrative tasks due to Covid.
- b. Field Technician Sofia Galindo expressed appreciation to the Board for her new position and is looking forward to working with the Board and staff members.

10. Director Comments/Directives to Staff

- a. Have accountant close out Unrestricted Net Assets to Retained Earnings
- b. Allen write up District policy on services and post in other district offices
- c. Send October minutes to Mayer for signature

11. Action, Discuss, or Consider meeting adjournment

Howorth made a motion to adjourn at 9:59 a.m. with a 2nd by Taylor. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature