
SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT



Board Meeting
December 10, 2019 – 9:00 a.m.
Edwards Plateau Soil & Water Conservation District Board Room
301 S. Crockett Ave
Sonora, Texas

Minutes

Directors Present: Robert Mayer, Erika Campbell, Butch Taylor, Max Howorth, and James Archer

Directors Absent:

District Staff Present: Meredith Allen, Lana Tolleson, and Abel Gamez

1. **Call Regular Meeting to Order, welcome new employee, Lana Tolleson**
Board Chairman Robert Mayer called the meeting to order at 9:02 am with a quorum present. Lana Tolleson was welcomed as the new Operations Manager.
2. **Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes**
None present
3. **Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes**
None present.
4. **Rainfall and Water level report**
District Technician, Abel Gamez, gave rainfall and water level reports.
5. **Action, Discuss, or Consider Approval of Minutes of the November 19, 2019 regular meeting.**
Director Butch Taylor made a motion to approve the November 19, 2019 meeting minutes and the motion was 2nd by Director Max Howorth. The motion passed unanimously.
6. **Action, Discuss, or Consider Approval of Bills and Financial Statements for November 2019.**
Director Erika Campbell made a motion to approve the November 2019 financial statements and the motion was 2nd by Director James Archer. The motion passed unanimously.
7. **Action, Discuss, or Consider on Quarterly Investment Report**
District Manager, Meredith Allen, presented the Quarterly Investment Report for the Board to review. No action was taken.
8. **Action, Discuss, or Consider Presentation of the 2018 Financial Audit provided by Keffendorf & Knopp, P.C.**
Allen presented the 2018 Financial Audit provided by Keffendorf & Knopp, P.C. for the Board to review.
9. **Action, Discuss, or Consider new Signature Card for Sonora Bank**
All members of the Board, Allen and Operations Manager, Lana Tolleson, signed the new signature cards for Sonora Bank.
10. **Action, Discuss, or Consider Well Plugging Assistance Request from Sonora EDC**
Allen updated the Board on the Well Plugging Assistance Request from Sonora EDC.
11. **General Manager's comments**
 - a. Update on District Activity – Allen updated the Board on the Water Well Quality Monitoring Program
 - b. Vehicle Update – Allen updated the Board on the progress of the new work truck.
12. **Director Comments/Directives to Staff**
 - a. Discuss 2019 audit data with CPA
 - b. Identify areas of risk for next Quarterly Investment Report
13. **Action, Discuss, or Consider meeting adjournment**
Archer made a motion to adjourn at 11:20am and the motion was 2nd by Howorth. The motion passed unanimously.

Presiding Officer

Date

Attesting Signature